

香港中文大学（深圳）
THE CHINESE UNIVERSITY OF HONG KONG, SHENZHEN
研究生院
THE GRADUATE SCHOOL
加 / 退选研究生课程科目申请表
COURSE ADD/ DROP FORM FOR POSTGRADUATE COURSE

注意

Note:

同学**必须**将申请表交到开课部门，此表只适用以下情况：科目有加选或退选规定、不符合修读条件，及于网上改选期过后仍未符合学分要求或未能完成毕业要求。

Student **MUST** submit this application form to the course offering unit. This form is applicable for the following situations: class with 'Add Consent' or 'Drop Consent', do not fulfill enrolment rules, and after the close of e-add/drop; to comply with course load requirement and to fulfill graduation requirements.

姓名（英文）（中文）学号
Name: (in English) _____ (in Chinese) _____ Student I.D. No.: _____
课程 联络电话
Programme: _____ Contact Tel. No.: _____
修业年 预期毕业年份/学期
Year of Attendance: _____ Expected Year/Term of Graduation: _____

拟退选科目

Course Intended to Drop

科目编号 学分 科目名称
Course Code: _____ Units: _____ Course Title: _____

退选原因

Reason for drop: _____

拟加选科目

Course Intended to Add

科目编号 学分 科目名称
Course Code: _____ Units: _____ Course Title: _____

加选原因

Reason for add: _____

学生签名

Signature of Student: _____

日期

Date: _____

收集个人资料声明

1. 此表格所收集的资料将用以处理有关的申请，所提供的资料于无需保留时将全部销毁。
2. 本表格所收集的资料或会转交香港中文大学（深圳）其他行政或教学部门作考虑或批核用。
3. 如在递交此表格后要查阅或改正个人资料，请联系研究生院：（电话：8427 3901，传真：8427 3904，邮箱：gs@cuhk.edu.cn）。

Personal Information Collection Statement

1. The personal data provided on this form will be used for the purpose of processing this application. All information provided, when no longer required, will be destroyed.
2. Information provided on this form may be transferred to other departments/ administrative units within CUHK(SZ) for consideration and granting approval, where applicable.
3. For correction of or access to the personal data after submission of this form, please contact the Graduate School Office: (Tel. No.: 8427 3901, Fax No.: 8427 3904, e-mail address: gs@cuhk.edu.cn)

For office use only

Note: For cases of dropping required courses, approval by the Major Programmes should be applied.

<p>I. Approval by the Major Programme</p> <p>I <input type="checkbox"/> approve / <input type="checkbox"/> not approve the student's application.</p> <p>Signature of Programme Director/ Supervisor</p> <p>_____</p> <p>Date</p> <p>_____</p>	<p>II. Approval by the Major Programme</p> <p>I <input type="checkbox"/> approve / <input type="checkbox"/> not approve the student's application.</p> <p>Signature of the Chairperson of Graduate Panel</p> <p>_____</p> <p>Date</p> <p>_____</p>
<p>III. Approval by the Course Offering Unit</p> <p>I <input type="checkbox"/> approve / <input type="checkbox"/> not approve the student's application.</p> <p>Signature of Programme Director/ Supervisor/ Advisor</p> <p>_____</p> <p>Date</p> <p>_____</p>	<p>IV. Noted by the Dean of the Graduate School</p> <p>I have noted the student's application.</p> <p>Signature of the Dean of the Graduate School</p> <p>_____</p> <p>Date</p> <p>_____</p>