

香港中文大学(深圳)
THE CHINESE UNIVERSITY OF HONG KONG, SHENZHEN
研究生院
THE GRADUATE SCHOOL
研究生缓缴学费申请表
APPLICATION FORM FOR DEFER PAYMENT FOR POSTGRADUATE STUDENTS

Notes:

1. According to General Regulations Governing Postgraduate Studies 4.2, Unless written approval is given by CUHK(SZ) to defer payment, a Student in arrears, whether in part or in full, or who has outstanding fees unpaid for more than two weeks shall be considered to have **withdrawn from his/her studies**.
2. Applications for postponement of tuition fee payments must be submitted **one month before** the start of each semester.
3. Each tuition fee can be deferred twice at most. After the previous instalment of tuition fee has been fully paid, an application for deferred payment of the next one is allowed
4. In accordance with Clause 3.1 of General Regulations Governing Postgraduate Studies for Students admitted by CUHK(SZ), Degree Certificates for graduates with outstanding debts to CUHK or CUHK(SZ) will be withheld until the accounts are settled.

I. Personal Particulars 个人资料

姓名(英文) Name: (in English) _____	(中文) (in Chinese) _____	学号 Student I.D. No.: _____
学院 School: _____	专业全称 Programme _____	学习类型 Time Basis: <input type="checkbox"/> 全日制 Full-time <input type="checkbox"/> 兼读制 Part-time
入学年份 Year of Attendance: _____	预期毕业年份 / 学期 Expected Year / Term of Graduation: _____	联系电话 Contact Tel. No.: _____

收集个人资料声明:

1. 此表格所收集的资料将用以处理有关的申请, 所提供的资料于无需保留时将全部销毁。
2. 本表格所收集的资料或会转交香港中文大学(深圳)其他行政或教学部门作考虑或批核用。
3. 如在递交此表格后要查阅或改正个人资料, 请联络研究生院(电话: (86)755-84273900 电邮: gs@cuhk.edu.cn)

Personal Information Collection Statement:

1. The personal data provided on this form will be used by the Graduate School for the purpose of processing this application. All information provided, when no longer required, will be destroyed.
2. Information provided on this form may be transferred to other departments/administrative units within CUHK (SZ) for consideration and granting approval, where applicable.
3. For correction of or access to the personal data after submission of this form, please contact the Graduate School: (Tel. No.: (86)755-84273900, e-mail address: gs@cuhk.edu.cn)

II. Financial Supports 奖学金:

The student's current financial supports:

- Yes, _____ None
(Please specify the detailed funding package, including tuition waiver and stipend)

Remarks, if any: _____

III. Report from the Student: Please state your defer payment reasons 请阐述您推迟付款的原因

IV. Report from the Student: Please state your study and payment plan 请阐述您的学习计划与付款计划

Application for deferred tuition fee payments amount 申请缓缴学费金额: _____

Deadline for applying for deferred payment of tuition fees 申请缓缴学费截止时间: _____

Signature of applicant 申请人签署: _____ Application Date 申请日期: _____

V. Approval / Recommendation by the Programme Director/Advisor/Supervisor 课程主任或导师签批

Approved 批准 Not Approved 不批准

Remarks, if any: _____

Date: _____ [dd/mm/yy] Signature/Post: _____ / _____

VI. Approval / Recommendation by the Chair of Graduate Panel 研究生事务委员会签批

Approved 批准 Not Approved 不批准

Remarks, if any: _____

Date: _____ [dd/mm/yy] Signature/Post: _____ / _____

VII. Approval / Recommendation by Dean of the Graduate School 研究生院院长签批

Approved 批准 Not Approved 不批准

Remarks, if any: _____

Date: _____ [dd/mm/yy] Signature/Post: _____ / _____

VIII. Approval / Recommendation by ASSOCIATE VICE PRESIDENT(Admin) 协理副校长（行政）签批

Approved 批准 Not Approved 不批准

Remarks, if any: _____

Date: _____ [dd/mm/yy] Signature/Post: _____ / _____

IX. To be noted by the Finance Office 通报财务处

Noted 已知悉

Remarks, if any: _____

Date: _____ [dd/mm/yy] Signature/Post: _____ / _____

X. To be noted by the Graduate School 通报研究生院

Noted 已知悉

Remarks, if any: _____

Date: _____ [dd/mm/yy] Signature/Post: _____ / _____